

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held at Stanningley Rugby League Club, Coal Hill Drive, Leeds LS13 1PA  
on Wednesday, 20th October, 2010 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
D Atkinson	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Roland Cross	- Bramley and Stanningley Community Forum
Stephen McBarron	- Bramley and Stanningley Community Forum

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**Agenda compiled by:  
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Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR  
Tel: 22 43209**

**Acting West North West Area Manager:  
Jason Singh  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL ITEMS</u></b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 8TH SEPTEMBER 2010</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 8<sup>th</sup> September 2010.</p>	1 - 8
8			<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p style="text-align: center;"><b><u>EXECUTIVE BUSINESS</u></b></p>	

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9			<p><b>WELLBEING FUND 2010/11 - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	9 - 16
10			<p><b>AREA MANAGER'S REPORT</b></p> <p>To receive and consider the attached update report of the Director of Environment and Neighbourhoods.</p>	17 - 24
11			<p><b>INNER WEST COMMUNITY CENTRES CONSORTIUM - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Business Facilities and Social Enterprise Manager.</p> <p style="text-align: center;"><b><u>COUNCIL BUSINESS</u></b></p>	25 - 36
12			<p><b>HEALTH AND ENVIRONMENTAL ACTION SERVICE - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	37 - 48
13			<p><b>GROUNDS MAINTENANCE CONTRACT - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Chief Environment Services Officer.</p>	49 - 56
14			<p><b>STREETSCENE SERVICES - DELEGATION TO AREA COMMITTEES</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	57 - 62
15			<p><b>DATES, TIMES AND VENUES OF FUTURE MEETINGS</b></p> <p>Wednesday 15<sup>th</sup> December 2010, Strawberry Lane Community Centre, <b><u>4.00pm</u></b>  Wednesday 16<sup>th</sup> February 2011, Stanningley Rugby Club, <b><u>5.00pm</u></b>  Wednesday 6<sup>th</sup> April 2011, Strawberry Lane Community Centre, <b><u>5.30pm</u></b></p>	

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			MAP OF TONIGHT'S VENUE	